

STOCK TRANSFER INSTRUCTIONS

Please direct gifts of stock to Janney Montgomery Scott LLC (JMS).
DeCordova's account representative is -

William Flynn

Phone number is 888.567.2931 or 781.982.8668

Fax: 781.982.9332

Address:

25 Recreation Drive

Bare Cove Corporate Center South

Hingham, MA 02043

Email: wflynn@janney.com

William's Assistant: Patricia Cunningham is at same number as above.
Her email address is pcunningham@janney.com.

DeCordova's JMS account number is 2653-1434 and DTC number is 0374

Once we receive notification from JMS that the stock has been transferred to our account, we will then instruct JMS to sell the stock. Please give your name to the JMS representative.

In order to complete the processing of your gift and provide you with a timely and accurate receipt please contact the Development Office at 781.259.3621 or development@decordova.org with the following information:

- Your Name
- Contact information including address, telephone number, and email
- Your clearing broker company name and broker's contact name
- Name of securities and number of shares being sold